



MANDARIN FACULTY PRESCHOOL @ THE CURVE

TERM FEE STRUCTURE FOR YEAR 2016

FEES BY TERM

- Term 1: January to March 2016
- Term 2: April to June 2016
- Term 3: July to September 2016
- Term 4: October to December 2016

| Monday to Friday | PROMOTIONAL FEE FOR THE CURVE | | | | | | | Subsequent Term Fee (including material fee) |
|--|-------------------------------|---------------------------------|-----------------------------------|----------------------|-----------------------------------|-----------------------|----------------------|--|
| | Monthly Breakdown Fee | Term payment for Year 2016 (RM) | | | | | | |
| | | Term Fee | Material Fee (payable every term) | Deposit (Refundable) | Registration Fee (Non refundable) | Insurance (per annum) | Total FIRST Term Fee | |
| Mandarin Faculty 4 : 4 years old Session 1 (10:00 a.m. to 2:00p.m.) with lunch time# * Breakfast (Parents to provide) | RM 790 | RM 2,370 | RM 120 | RM 500 | RM 300 | RM 30 | RM 3,320 | RM 2,490 |
| Mandarin Faculty 5 : 5 years old Session 1 (10:00 a.m. to 2:00p.m.) with lunch time# * Breakfast (Parents to provide) | RM 790 | RM 2,370 | RM 120 | RM 500 | RM 300 | RM 30 | RM 3,320 | RM 2,490 |
| Mandarin Faculty 6 : 6 years old Session 1 (10:00 a.m. to 2:00p.m.) with lunch time# * Breakfast (Parents to provide) # Packed Lunch / Optional Lunch | RM 790 | RM 2,370 | RM 120 | RM 500 | RM 300 | RM 30 | RM 3,320 | RM 2,490 |

For aged 3 years old and above: Uniform fee (2 sets of school uniform + 1 set of sports wear) = RM200

Terms & Conditions

- 1) School Fee is strictly by term (every 3 months). In the event, a child is enrolled in between of the months, the fee payable is also by 3 months.
 Example 1: Enrol in February 1st, 2016 (scenario is applicable every year)
 Fee payable for Mandarin Faculty 4A without lunch is RM3,320 which is from February 1st to April 30th, 2016. Then, in March 2016, the school will issue an invoice to the same parent/s for the balance of Term 2 Fee which is RM1,700 (May Fee + June Fee and Term 2 Material Fee). This invoice will be due by March 25th to realign the term again.
 Please note that Material Fee will not be prorated.
 Example 2: Enrol in any time of August OR September 2016 (scenario is applicable every year)
 Fee payable for any child who enroll in August would be from August to December 2016 (5 months) and if enroll in September would be from September to December 2016 (4 months)
- 2) No refund policy for those who have paid and programme has commenced.
- 3) 50% refund is allowed for those who has registered and paid the full amount but program has not begun.
- 4) ALL fees paid are strictly non-refundable and non-transferable.
- 5) Deposit is refundable upon giving the school 60 days of written notice which is **two months prior to your child's intended last day**. For example: If you intend to withdraw your child from the school on 30th June 2016, you need to give the written withdrawal notice to the school by 30th April, 2016 in order to get your deposit of RM500 refunded otherwise it will be forfeited. Any other fees will not be refunded.
- 6) Strictly NO Deferment of term commencement upon confirming month of joining and fees paid.
- 7) Freezing of a term: Parents are only allowed to freeze one term (3 months) between Term 1 to Term 3. STRICTLY No freezing of term is allowed for term 4 (October to December). Any absent during Term 4 without fees payment shall be treated as insufficient notice of withdrawal. In this regard, for any re-enrolment it would be subject to Item 8 below. Deposit will be forfeited and any re-enrolment will subject the parents to pay registration fee, deposit / advance fee and insurance fee for the new year. If there is a wait list, parents would have to be subject to the wait list assuming new enrolment.
 Parents need to give 60 days written notice to the school before any freezing commences. Failing to inform the school about the freezing, the deposit will be forfeited. For example, if the parents wish to freeze Term 3 (July to September) of Year 2016, parents need to provide written notice to the school latest by April 30th, 2016.
- 8) Parents who withdraw from the school in Term 4 would require a cooling period of 2 Terms prior to re-enrolling with the school. For example, parents who withdraw in Term 4 2016 may only re-enrol with the school in Term2, 2017.
 The re-enrolment will be treated as new enrolment where parents will be required to pay registration fee, deposit / advance fee and insurance fee for the new year.
- 9) In the event your child misses school, term break or any closure(s) due to disease break-out or haze or unforeseen circumstances, there is no replacement of classes nor refund nor discount/rebate in fee. Parents are encouraged to plan for holidays based on the school yearly holidays calendar and stand-by alternative care for any unforeseen circumstances.
- 10) Insurance Fee is based on the calendar year basis. In the event a child enters school and paid insurance in October 2016, the child needs to pay for the insurance fee on Jan 2017. **Kindly take note that the insurance will only take effect once the children information and signed documents are submitted to the insurance agency. The process will take approximately 5 working days.**
- 11) The management reserves the right to revise the fee at any time with 1 month written notice to all existing parents.

* The Material fee to be invoiced every term

Overtime (shall be charged upon 15 minutes grace period from the dismissal time)

Ad Hoc Basis RM25 (immediate) + RM10 every 15 minutes

I hereby understand, accepted and abide with the above terms and conditions;

Parent/ Guardian name: _____

Date: _____

IC. No: _____

Parent/ Guardian name: _____

Date: _____

IC. No: _____